SRCHC BOARD OF DIRECTORS' MEETING Meeting Minutes June 20, 2024

Present: B. Bereket. P. Berger, M. Cheng, N. Hariharan, A. Hamidian, E. Hill (Chair), R. Ho, J. Quito, K.

Yee Joshi, R. Pradhan

Staff: J. Altenberg, K. Bataa (recorder), Zoha Malik (recorder), S. Wiens

Regrets: A. Kajenthira, M. Wilson

1.1-1.4 Welcome, Conflict of Interest, Confidentiality, Code of Conduct

The Chair welcomed the Board and reminded Directors of Code of Conduct & Confidentiality. The Chair read a Land Acknowledgement.

1.5 Confirmation of Quorum and Approval of Agenda

MOTION TO APPROVE THE AGENDA

(1) J. QUITO (2) R. HO CARRIED

2.0 Committees & Workgroups

2.1 Audit Committee

The Chair of the Audit Committee provided a brief review of the Audit result. SRCHC has received a good result and has been commended for its financial policies or practices. No issues have been identified. The Chair of Finance reviewed all reports with the Board, and provided the Audit committees recommendation that the Board approve the Consolidated Financial Statements and Five Annual Reconciliation Reports.

MOTION TO APPROVE THE DRAFT MINUTES OF THE AUDIT COMMITTEE MEETING OF JUNE 3, 2024

R. PRADHAN 2) K. YEE JOSHI CARRIED

MOTION TO APPROVE THE AUDITOR'S REPORT FOR FISCAL YEAR 2023-2024

1) R. PRADHAN 2) K. YEE JOSHI CARRIED

MOTION THAT BOARD APPROVE THE AUDITED CONSOLIDATED FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING MARCH 31ST 2024

1) R. PRADHAN 2) K. YEE JOSHI CARRIED

MOTION TO APPROVE THE ANNUAL RECONCILIATION REPORT DATED MARCH 31, 2024

1) R. PRADHAN 2) P. BERGER CARRIED

MOTION TO APPROVE THE ANNUAL RECONCILATION REPORT STATEMENTS FOR THE AIDS, ASTHMA, CONSUMPTION TREATMENT SERVICES, AND HEPATITIS C PROGRAMS FOR THE YEAR ENDING MARCH 31, 2024

1) R. PRADHAN 2) P. BERGER CARRIED

2.2 CEO Performance Appraisal

R. Ho provided updates on this years' CEO Performance Appraisal process.

2.3 SCS-CLC

S. Pinch, researcher at SRCHC, has been working with the CLC to finalize a workplan with the help of K. Foley and S. Greig. The committee is now working with a robust workplan with areas of responsibility outlined for various partners. This has emerged from 2 priority setting sessions, co-led by two committee members in March & April 2024.

2.4 CEO Recruitment Workgroup update

The CEO Recruitment work group conducted interviews for the interim role and are working to move the process along in a timely manner. The workgroup is also in the process of interviewing recruitment agencies, and will continue to provide the Board with updates over the summer.

3. Communication and Counsel

3.1 CEO C & C

The CEO provided the Board with an update on the Director of Community Engagement and Communications position. Gabriella Skubincan will be taking on this role starting July 2nd 2024, and will work closely with the Senior Leadership Team. Gabriella is most recently coming from an Interim Director position at Providence Care in Kingston Ontario, and has extensively worked in communications in both non-profits and at the provincial level.

The CEO expanded on his written report. SRCHC will be having a visit from MP Cho at Harmony Hall, to engage with them about our Seniors Services on July 11th 2024. There is a Tamil Seniors Annual Celebration planned for the same day. We are also moving into collective bargaining beginning next week.

3.2 Board Self Evaluation Survey Summary

The Board reviewed the survey summary.

4. Community Feedback Report

The CEO and VP Strategy & Systems shared the May 2024 the Community Feedback report. The Board thanked staff for the updates.

5. Consent Agenda

5.1 Governance Policy Reviews on Consent Agenda

MOTION TO APPROVE GOVERNANCE POLICIES; 2.1.1 GIFTS FOR STAFF AND BOARD MEMBERS; 4.10 FINANCIAL CONDITION; 4.11 OPERATING RESERVE FUND; 4.14 PROTECTING AGAINST RISK TO CLIENTS

1) R. PRADHAN

2) J. QUITO

CARRIED

5.2 Organizational Financial Policies

MOTION TO APPROVE UPDATED ORGANIZATIONAL FINANCE MANAGEMENT POLICIES & PROCEDURES

1) R. PRADHAN

2) J. QUITO

CARRIED

5.3 Monitoring Reports on Consent Agenda

MOTION TO APPROVE GOVERNANCE POLICIES; 1.3 PLANNING: STRATEGIC, OPERATING, AND QUALITY IMPROVEMENT-OPERATIONAL MONITORING; 2.1 GOVERNING STYLE; 2.2 BOARD ROLES & RESPONSIBILITIES; 2.3 OFFICERS' ROLES 2.3.1 BOARD EXECUTIVE SUCCESSION; 2.6 SCREENING ISSUES FOR BOARD AGENDA; 2.8 IN-CAMERA DISCUSSION; 4.4 COMMUNICATION & COUNSEL TO THE BOARD; 4.6 OCCUPATIONAL HEALTH & SAFETY; 4.10 FINANCIAL CONDITION (JAN-MAR); 4.12 ASSET PROTECTION; 4.13 SPECIAL PURPOSE FUND PROTECTION; 4.15 COMPLIANCE WITH ACCOUNTABILITY AGREEMENT; 4.14 PROTECTION AGAINST RISK TO CLIENTS

- 1) R. PRADHAN
- 2) J. QUITO

CARRIED

5.4 Approve Minutes from May 23, 2024 Board Meeting

MOTION TO APPROVE THE DRAFT MINUTES FROM THE MAY 23, 2024 BOARD MEETING

- 1) R. PRADHAN
- 2) J. QUITO

CARRIED

5.5 Affirmation of Email Motion – June 3rd 2024

MOTION TO APPROVE BOARD EMAIL MOTION DECISION MADE ON JUNE 3RD 2024

- 1) R. PRADHAN
- 2) J. QUITO

CARRIED

5.6 Affirmation of Email Motion – June 10th 2024

MOTION TO APPROVE BOARD EMAIL MOTION DECISION MADE ON JUNE 3RD 2024

- 1) R. PRADHAN
- 2) J. QUITO

CARRIED

5.7 RTCC x SRCHC Direct Ask Letter

MOTION TO APPROVE RTCC x SRCHC DIRECT ASK LETTER

- 1) R. PRADHAN
- 2) J. QUITO

CARRIED

5.8 Consent Agenda

MOTION TO APPROVE CONSENT AGENDA

- 1) R. PRADHAN
- 2) J. QUITO

CARRIED

6.0 Monitoring reports not in consent agenda

6.1 Compliance with Accountability

a) 4.15 Compliance with Accountability

The VP Strategy & Systems provided a quick review of 4.15 and highlighted changes in the report.

b) Health Equity Plan

The VP Strategy & Systems reviewed the Health Equity Plan, including targets and plans for next year, staff census, equity and inclusion staff training, as well as leadership training and targets. The report will go to Ontario Health (OH) by June 30th 2024

c) First Nations Inuit Metis and Urban Indigenous Plan (FNIMUI)

The VP Strategy & Systems reviewed the FNIMUI plan. The parameters are similar around staff training, reporting on staff census, as well as strategies to support Indigenous staff and communities. The report will go to Ontario Health (OH) by June 30th 2024

MOTION: TO MOVE, AFTER MAKING INQUIRIES OF THE JASON ALTENBERG THE CHIEF EXECUTIVE OFFICER AND OTHER APPROPRIATE OFFICERS OF THE HSP AND SUBJECT TO ANY EXCEPTIONS IDENTIFIED ON APPENDIX 1 TO THIS DECLARATION OF COMPLIANCE, TO THE BEST OF THE BOARD'S KNOWLEDGE AND BELIEF, THE HSP HAS FULFILLED, ITS OBLIGATIONS UNDER THE SERVICE ACCOUNTABILITY AGREEMENT (THE "MSAA") IN EFFECT DURING THE APPLICABLE PERIOD – APRIL 1, 2023 – MARCH 31, 2024

P. BERGER 2) K. YEE JOSHI CARRIED

MOTION TO APPROVE THE HEALTH EQUITY PLAN AND THE FIRST NATIONS INUIT METIS AND URBAN INDIGENOUS PLAN (FNIMUI) PLAN

1) P. BERGER 2) K. YEE JOSHI CARRIED

MOTION: MOVE TO ATTEST THAT, AFTER MAKING INQUIRIES OF THE MEMBER'S CHIEF EXECUTIVE OFFICER, JASON ALTENBERG, AND OTHER APPROPRIATE OFFICERS OF THE MEMBER, AND SUBJECT TO ANY EXCEPTIONS IDENTIFIED ON APPENDIX 1 TO THIS ATTESTATION OF COMPLIANCE, TO THE BEST OF THE BOARD'S KNOWLEDGE AND BELIEF, THE TORONTO RIDE MEMBER HAS FULFILLED ITS OBLIGATIONS UNDER THE AGREEMENT IN EFFECT DURING THE APPLICABLE PERIOD. – APRIL 1, 2023 TO MARCH 31, 2024.

2) P. BERGER 2) K. YEE JOSHI CARRIED

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The VP Strategy & Systems reviewed 4.10 Financial Monitoring Report and its variances.

MOTION TO APPROVE 4.10 FINANCIAL CONDITION MONITORING REPORT AND ACKNOWLEDGE ITS VARIANCES

1) M. CHENG 2) K. YEE JOSHI CARRIED

6.3 Operational Monitoring Report

K. Foley reviewed 1.3 Operational Monitoring Report.

MOTION TO ACCEPT OPERATIONAL MONITORING REPORT AS PRESENTED.

1) R. HO

2) M. CHENG

CARRIED

MOTION TO APPROVE CHANGES TO KPI'S OUTLINED IN THE OPERATIONAL MONITORING REPORT.

1) R. HO

2) B. BEREKET

CARRIED

7.0 In-Camera Minutes

MOTION TO APPROVE IN CAMERA MEETING MINUTES

1) P. BERGER

2) N. HARIHARAN

CARRIED

8.0 Meeting Feedback

Meeting feedback was postponed given the time of the meeting. The Chair thanked outgoing Board members for all of their work over the past several years.

9.0 Meeting Adjournment

MOTION TO ADJOURN MEETING AT 7:35 PM

1) M. CHENG

2) K. YEE JOSHI

CARRIED

Emily Hill, Chair

Arman Hamidian, Secretary